

Request for In-Kind Contribution for EDA Grant

From: Lonnie Hunt

Sent: Thu, Jan 11, 2018 at 11:34 am

To: Allison Harbison, Daryl Melton, Doug Page, Jacques Blanchette, Jim Lovell, John Lovett, Judge Paul Price, Mark Allen, Mike Perry, Samye Johnson, Sydney Murphy, Wes Suiter

EDA In Kind Commitment - Office Space.docx (20.2 KB)

Judges,

I've been at home sick all week and will not be able to join you tomorrow for your luncheon. However, I have something very important I'd like to ask of you.

EDA is offering DETCOG a 2-year grant to fund a Disaster Recovery Coordinator Position. While this position will be mainly focused on disaster recovery in the 7 counties under the Presidential Disaster Declaration, it is not restricted to those counties only, and could be a valuable asset to us in all 12 of our counties to promote economic development.

They are offering \$85,000 a year, with a 25% local match required. The local match can be In-Kind. I'm proposing that we ask each of our 12 counties to allow DETCOG to use office space in your courthouse or other county building to meet the In-Kind match. Basically, you would provide a space that a DETCOG employee could use when needed -- we would not ask to use it at any time you needed the space for some other county function. Some of you already provide space like this for some of our other programs, and that space could be used for this agreement. The space could even be inside an empty courtroom -- we're not picky and honestly I don't know how often the space would be used. But we need to document that you are making it available to us in order to qualify for the In-Kind Match.

EDA has been talking about funding this position since shortly after Hurricane Harvey hit, but we just got the word from them that it was a "go" on Jan. 3rd and we have to submit our application by tomorrow.

Does this sound like something everyone would be willing to do? I believe it would need to be approved by your Commissioners Courts, but we can submit the application before that is done. I just don't want to submit this as our In-Kind match proposal if you think there are any issues with it.

If any of you simply have no space available, we'd probably ask your city if they would provide space for us, but it's much simpler to me if we can just deal with the counties.

Please look at the attached draft form and let me know your thoughts ASAP.

Thanks,
Lonnie

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In-Kind Match Commitment
Deep East Texas Economic Development District
EDA _____ Grant
Term of Contribution: 2 years

Contributor: Sabine County

Authorized Representative:

Name
Position
Address

Summary of In-Kind Contribution and Scope of Work Elements:

Sabine County agrees to provide the use of approximately 168 square feet of office space to the Deep East Texas Council of Governments and Economic Development District ("the District"), to be used to deliver Disaster Recovery and Economic Development services, including but not limited to, technical assistance for applications for funding of Economic Recovery and Development projects for Sabine County and other local governments located within the County. This office space may be used during normal working hours. The District agrees to notify Sabine County in advance of the times the space will be used, and agrees that should a scheduling conflict occur, the County has the right to deny use of the space during any time when it is needed for official County business. In the event of a scheduling conflict, the County and the District will endeavor to make other suitable arrangements for alternate space.

Valuation of Contribution:

The parties agree that the minimum value of this contribution is one dollar (\$1.00) per square foot of space per month.

168 square feet x \$1.00 = \$ 168.00 per month In-Kind Contribution

Certification of Commitment:

I certify that the estimated valuations stated in this commitment are, to the best of my knowledge, correct, and are made in support of the Deep East Texas Economic Development District. I will provide, or assist the District in compiling, accurate records of the value of this contribution. This commitment is contingent upon approval by the Commissioners Court of Sabine County and may be terminated at any time by the Commissioners Court with 14 days notice.

APPROVED BY THE COMMISSIONERS COURT OF SABINE COUNTY:



Signature of County Judge, Daryl Melton

January 22, 2018
Date



Signature of County Clerk, Janice McDaniel

January 22, 2018
Date

ACCEPTED BY THE DEEP EAST TEXAS ECONOMIC DEVELOPMENT DISTRICT:

Signature of Executive Director

Date

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